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ABSTRACT

Designed to assist students in the use of the library for education media, this handbook outlines steps for locating library materials. The bulk of the document consists of an annotated list of basic reference materials including reference books, indexes and abstracts, Educational Resources Information Center (ERIC) materials, yearbooks, book reviews, and curriculum materials. Brief instructions for using ERIC are included. (Author/DS)

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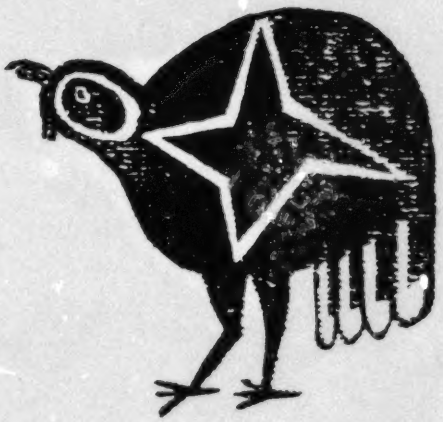

A GUIDE FOR EDUCATION STUDENTS

Compiled by

Lyle C. Watrous

1975-76 EDITION

KNOW YOUR LIBRARY SERIES, NO. 5

ARIZONA STATE UNIVERSITY
TEMPE, ARIZONA

2

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EDUCATION & WELFARE
NATIONAL INSTITUTE OF
EDUCATION

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IR 002 811

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INTRODUCTION

This handbook has been prepared to assist you in the use of the library for Education media. If use of this handbook is not sufficient, orientation lectures for classes may be arranged through the teaching faculty.

Since Education cannot be entirely self-contained, Education students will need to consult the card catalog on Level Two for guidance to media in the "content" areas as well as in Education per se. For example, a student in Art will find materials relevant to the teaching of art classified in N on Level Five in addition to those classified L which are on Level Four (Education). Methods-of-teaching books will be readily located by consulting the subject catalog. (Art-Study and teaching, etc.)

Curriculum materials (texts, units, etc.) including Children's Literature are not listed in the card catalog on Level Two. A catalog on Level Four is the guide to these materials.

HOW TO FIND A BOOK:

1. Consult card catalog, Level Two. (If Curriculum or Children's Literature, go to card catalog on Level Four).

2. For specific title or author, use the title or author division of the card catalog. For more complete listing of media available, use the subject catalog.

3. Record call number (located on upper or lower left-hand corner of card) and determine location of book by checking the Book Locator.

4. Proceed to the level of the library indicated by the directory. For more specific directions on that level, check diagram or map located on wall opposite the elevators.

BOOK LOCATOR:		LEVEL	
AC-AZ	General Works	1	
B-BY (except BF)	Philosophy & Religion	4	
BF	Psychology	4	
CB-CT	History: Auxiliary Sciences	4	
D-DY	History-General & Old World	4	
E-F	History-American	4	
G-GV	Geography, Anthropology & Recreation	4	
H-HX	Social Sciences	4	
J-JX	Political Science	5	
K	Law	5	
L-LT	Education	5	
M (except ML-MT)	Music Scores	Music Bldg.	Room 318
ML-MT	Music Literature	5	

N-NX (except NA)	Fine Arts	5
NA		Arch. Library
P-PZ	Language & Literature	5
Q-QR	Science	3
R-RZ	Medicine	3
S-SK	Agriculture	3
T-TX	Technology	3
U & V	Military and Naval Sciences	3
Z		3
Z (Bibl. & Ref.)		2
Arizona		5
Chicano Collection		5
Current Periodical Service including Newspapers		1
Curriculum Service		4
East Asian Language Collection		4
Government Documents		4
Interlibrary Loan		2
Reserve Books		1
Special Collection		3
Microform Service including Audio Recordings		4
Map Service		4

HOW TO FIND A PERIODICAL:

1. Consult an index (i.e. Current Index to Journals in Education, Education Index) as a guide to articles in journals and periodicals.

2. Determine the title of the periodical from the index's list of abbreviations, which is found in front of the index volume.

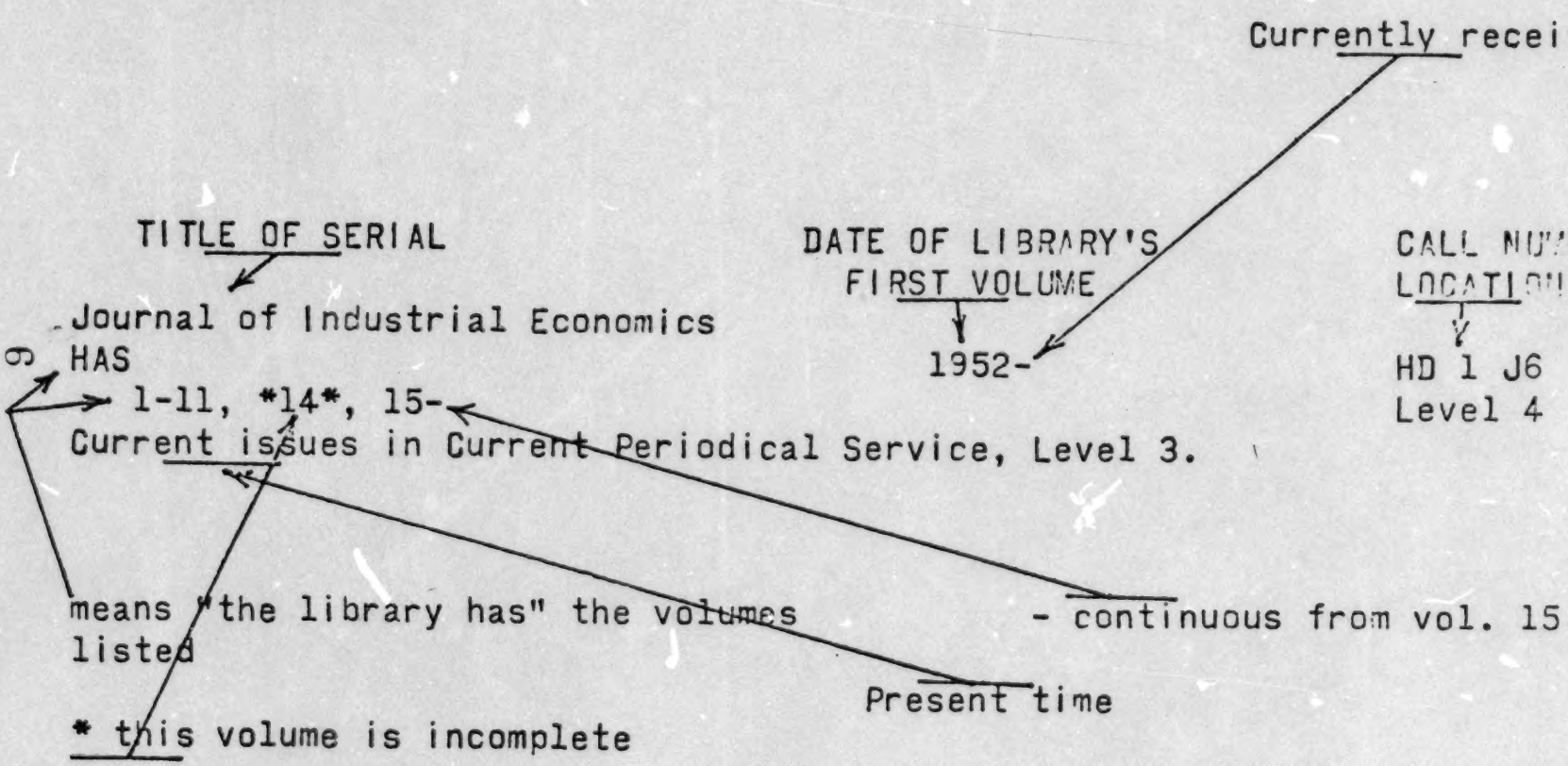
3. Use exact title. To find the location, consult the Public Serials List (PSL) which is available on each level of the library.

4. The Public Serials List (PSL) is an alphabetical computerized listing of all journals or periodicals in the library. It has specific information on volumes available as well as the call number and location of the bound volumes. Microfilm editions are often available in addition to the bound volumes and information concerning this is given. Issues for the current year* are in Current Periodical Service (CPS) located on Level One, and may be used providing you have the call number as well as the title of the periodical and your I.D. *(Periodicals may be retained in CPS up to two years depending upon the frequency of publication).

5. For instructions on how to use the Public Serials List (PSL) turn to page 3 and study the sample entry reproduced there.

HOW TO USE THE PUBLIC SERIALS LIST

SAMPLE ENTRY



Microcard and Microfilm editions have the call number immediately following designation -- for example:

Microcard 3 x 5 S27 T576
or
Microfilm S11°

I. SELECTED BASIC REFERENCE BOOKS

(Dictionaries, Directories, Encyclopedias, Guides and Handbooks, etc.)

Z 711 B93 Ref — Documentation in Education. Burke, Arvid and Mary.
Useful guide to resources in education. "How to do" library searching, use of reference tools such as Education Index and related indices.

LB 2825 H6 v. 1 & 2 Ref — Guide to Federal Assistance for Education. Horn, Robert.
A loose-leaf service, updated monthly. Provides current information concerning federal programs offering opportunities for the individual, the schools, academic institutions and state agencies. The user index refers to the programs. A description of the programs and addresses of the proper federal contacts is included.

LB 15 E5 Ref — Encyclopedia of Modern Education. Rivlin, Harry, ed.
May be used as a supplement to the Cyclopedia of Education for concise accounts of methods, ideas, and movements in education.

LB 15 E47 Ref — Encyclopedia of Education. Deighton, Lee, ed.
A ten volume set with emphasis on American Education, theories, and practices. A few biographies of educators included. Bibliographies and Index.

LB 15 B56 Ref — Encyclopedia of Education. Blishen, Edward, ed.
British educational system. A comprehensive account of administration, legislation, innovations, etc.

LB 15 G6 1973 Ref — Dictionary of Education. Good, Carter V. 3rd ed.
Includes special terms used in education, psychology, sociology, philosophy, and related fields of study.

LB 15 H66 Ref — Dictionary of Personnel and Guidance Terms.
Definitions of concepts, terms commonly used in the field. Contains listing of associations, agencies, and professional organizations.

LB 1050 S3 Ref — Dictionary of Terms and Concepts in Reading. Schubert, Delwyn G.
Definitions and illustrations of the definition by example to clarify.

LB 15 K32 Ref — Acronyms in Education and the Behavioral Sciences. Kawakami, Toyo.
Proliferation of acronyms makes this an invaluable tool.

LB 17 T4 Ref — Teacher's Handbook. Allen, Dwight, ed.
Insight into the various aspects of the teacher's role is presented with articles dealing with in-service training, accountability, and other topics of contemporary concern.

LB 17 S6 Ref — Educator's Encyclopedia. Smith, Ed., ed.
Philosophy, school and staff organization. Guide to educational policies and practices.

LB 1025 T3 Ref — Teacher's Encyclopedia.
Presents concerete, practical ideas for the beginning teacher in all aspects of school life.

LB 2805 P76 Ref — School Executive Guide. eds. Prentice-Hall.
Comprehensive source of practices, techniques of school administration.

LB 2341 K63 Ref — Handbook of College and University Administration. Knowles, Asa, ed.
Two volumes. General, Academic. Practical guide to higher education.

L 901 A53 Ref — American Junior Colleges. American Council on Education.
Complete information on accredited junior colleges. Revised on a three year schedule. Use Directory American Association of Junior Colleges, American Association of Junior Colleges (LB 2328 A158 Ref) for current information between revisions (annual).

LA 226 A65 Ref — American Universities and Colleges. American Council on Education.
Detailed, accurate information on all accredited four-year colleges and universities.

L 900 I58 Ref — International Handbook of Universities and other Institutions of Higher Education.
Comprehensive, organization similar to American Universities and Colleges.

LB 2310 Y5 Ref — Commonwealth Universities Yearbook.
Directory limited to universities of the Commonwealth and a handbook of their associations. (British).

L 901 P73 Ref — Barron's Handbook of College Transfer Information. Answers questions posed by the transfer student. Charts, grade point average, and other admission criterion.

L 901 H3 Ref — Handbook of Private Schools. Sargent. Description of more than 2,300 private, elementary and secondary United States

L 915 S43 Ref — Schools. British counterpart of Sargent's Handbook of Private Schools.

LC 501 C35 Ref — Official Guide to Catholic Educational Institutions and Religious Communities in the United States. Annual.

LC 4007 H35 Ref — Directory for Exceptional Children. Guide to schools, homes, clinics, hospitals, and services for socially maladjusted, orthopedically handicapped, blind, deaf, etc.

L 901 A95 Ref — Directory of Educational Programs for the Gifted. Axford, Lavonne. Public, private and summer programs. Arrangement is by state.

HF 5381 1972 Ref — Encyclopedia of Careers and Vocational Guidance. Hopke, William E., ed. Informative, readable articles with specific information on salaries, educational requirements, and advancement opportunities for over 650 occupations. Revised edition.

LC 5241 H3 Ref — Handbook of Adult Education in the United States. Presents history, programs, resources of adult education and is a directory of relevant national organizations, associations and agencies.

LB 1771 R4 Ref — Requirements for Certification. Woellner, E. H. and A. Wood, comps. Annual revisions. Teachers, counselors, librarians, and administrators.

L 900 E34x Ref — EW, Educators World. Standard guide to American - Canadian educational associations, publications, conventions, research centers and foundations.

L 901 A3 Ref and Gov Doc — Education Directory. U. S. Department of HEW.
Annual listing of school and education officials. Four parts: State governments, public shcool systems, highe- education, and education associ- ions.

L 901 N34 Ref Index Table — National Faculty Directory.
Alphabetically arranged with addresses. Includes junior colleges, colleges and universities.

LB 2371 A2A5x Ref — Annual Guides to Graduate Education. Hegener, Daren, ed.
Petersen's guides, arranged by discipline. Comprehensive and scholarly. Ten volumes.

LB 2371 A4 Ref — Guide to Graduate Study Programs Leading to the PhD Degree. Quick, Robert, ed.

LA 227.3 R65 Ref — A Rating of Graduate Programs. Roose, Kenneth D., comp.
Evaluative study conducted by the American Council of Education. Revised ed. of earlier study An Assessment of Quality in Graduate Education (LB 2371 C35 Ref).

Z 5817.2 L4 Ref — Learning Directory. Westinghouse Corp.
A finding guide to instructional materials in all media. A source index. Latest supplement in reference; previous editions in stacks.

Z 5813 L5 Ref — Scholars' Guide to Journals of Education and Educational Psychology.
Manuscript and subscription information for the author-educator.

LB 2848 A65 Ref — How and Where to Get Scholarships. Angel, Juvenal, ed.
Comprehensive. Alphabetical and geographical listings of sources of financial aid.

LB 2338 S86 Ref — Study Abroad. UNESCO.
International sources of scholarships, fellowships and courses.

L 914.5 H4 Ref — Guide to Study in Europe. Herman, Shirley.
Selective. Includes exchange and summer programs as well as job and travel information.

L
13
N46n5
Ref

NEA (National Education Association) Handbook.
Directory of names, addresses and information of organization and structure of NEA or affiliated associations. Current edition in Reference; older eds. in stacks.

LB
1029
G328
1973
Ref

The Guide to Simulations/Games for Education and Training.
Zuckerman, David and Robert Horn.
Descriptions, articles, and indexes, for the game user.

II. INDEXES AND ABSTRACTS

Z
5813
C8
Ref

C. I. J. E. (Current Index to Journals in Education)
Articles from American and Canadian journals indexed with an annotated section for selected items. Only slight overlap of coverage with Education Index. Monthly index with cumulative annual. Computerized searches available on a fee basis. Consult Mrs. Watrous in Curriculum Service, Level Four for further information.

Z
5813
B7
Ref
Index Table

Education Index.
Subject and author index to articles in journals, yearbooks, and proceedings of conferences, etc. pertinent to teaching, administration and educational trends. Monthly except for July and August with cumulative issues at intervals and an annual volume.

Z
5814
C7B85
Ref
Index Table

Business Education Index.
Annual index to a selected list of periodicals, yearbooks and theses or dissertations. Compiled by Delta Pi Epsilon.

Z
5813
B7
Ref
Index Table

British Education Index.
Subject guide to selected British periodicals. Quarterly with annual volume.

Z
5813
S73x
Ref
Index Table

State Education Journal Index.
Annotated subject index to journals published by State Education Association.

Z
666
C211
Ref
Index Table

Library Literature.
Guide to books and periodicals dealing with library science. Useful for biographies of authors. Monthly with cumulative issues and an annual volume.

LB
1043.7
7N29x
Ref

NICEM Update Program of Non-Book Media.
A service that updates and supplements all previous N.I.C.E.M. Indexes. 10 volumes annually; 8 different media with multi-media subject section, alphabetical descriptions by media and a Producer-Distributor directory.

Z
7163
P9
Ref
Index Table

P.A.I.S. (Public Affairs Information Service).
Guide to booklets and pamphlets, some government publications, relating to economic and social conditions, public administration, and international relations. Often ephemeral materials are not cataloged. Check card catalog and vertical files for availability.

HQ
750
A1C47
Ref
Index Table

Child Development Abstracts and Bibliography.
Abstracted by the Society for Research in Child Development. Lists of current books with reviews of selected ones. Published three times a year.

Exceptional Child Education Abstracts.
(See entry under ERIC).

Z
5814
M26A2x
Ref
Index Table

Education Administration Abstracts.
Abstracts from American and Canadian journals relating to administration.

Z
5055
U5A53
Ref
Index Table

Dissertation Abstracts, Dissertation Abstracts International.
Abstracts of dissertations published monthly, "A" volume includes those for the social sciences and education. "B" volume covers science and engineering. A comprehensive subject and author index (1861-1972) is also available. DATRIX is a computerized search service for the selection of specific dissertations as indicated by request. Request forms are obtainable from Inter-Library Loan or Reference. A nominal fee is charged by University Microfilms, Inc., Ann Arbor, Michigan for this service.

BF
1
P65
Ref
Index Table

Psychological Abstracts.
Guide to the world's literature in the field. Technical books and journals abstracted. Monthly issues with two bound volumes annually.

HM
1
S67
Ref
Index Table

Sociological Abstracts.
International in scope. Abstracts books, professional papers, and journals. Published six times a year.

Z
671
L717
Ref

Library Science Abstracts.
Resumes, from over 200 periodicals, of theories, ideas, and practices relating to librarianship and bibliography. International.

LB
3605
C7
Ref

College Student Personnel Abstracts.
Quarterly compilation from journals, conference proceedings, research reports, etc. pertaining to the college student and services.

Z
5055
M3
Ref
Index Table

Masters' Abstracts.
Brief resume of selected masters' theses on microfilm.

III. BIBLIOGRAPHY

Z
1219
C8
Bibl.
Index Table

Cumulative Book Index.
World listing of all books in the English language. Entries by author, title and subject, with complete bibliographic data under the author entry.

Z
1215
P972
Bibl.
Index Table

Books in Print.
Author and title listing of all United States books in print. 2 volumes. Annual.

Z
1215
P972
Bibl.
Index Table

Subject Guide to Books in Print.
U. S. books in print. 2 volumes. Annual.

Z
2001
R33
Bibl.
Index Table

British Books in Print.
Annual.

Z 5811 Curr. Serv. — El-Hi Textbooks in Print.
See entry under CURRICULUM.

Z 5815 U5P28 Ref — The Rise of American Education. Park, Joe, comp.
Annotated bibliography of books in the history of American education and of related Early American Imprints. Few government publications are included.

Z 5811 H5 Educ — Sources for the History of Education. Higson, C.W.J.
This represents the holdings of fifteen education libraries in England which provide extensive coverage of the field.

Z 5811 P55 Educ — Philosophy of Education. Broudy, Harry S. and others.
An organization of topics and selected sources. A supplement to the original volume is also available.

Z 5811 U33x Ref — International Guide to Educational Documentation, 1960-65. UNESCO.
"Represents for each country covered, an inventory of its resources in educational documentation" quote from the introduction. Includes a comprehensive index at end of book.

Z 5811 C336x Ref Index Table — Current Contents/Behavioral, Social and Educational Sciences.
Published weekly. Photoduplication of table of contents of more than 1100 journals. Author index and address directory. A computerized reprint service (OATS) is available through the Institute for Scientific Information, publisher.

LB 1028.7 H4 Ref — Programmed Learning. Hendershot, Carl H.
Guide to programs and presentation devised. Updated periodically. Publisher or distributor information given.

Gov Doc Level 4 — Publications of the Office of Education and Department of Health, Education and Welfare (HEW)
Monthly catalog of U.S. Government reports--congressional departmental, etc. including books, pamphlets, maps, and serials.

Z 5813 E3x Ref — Education Book List.
Classified list of educational books published in a given year. Contains "Outstanding Educational Books" selected by Pi Lambda Theta committee. Annual.

L 11 N14 Level 4 — "Outstanding Educational Books."
Published in May issue of Today's Education, journal of the NEA (National Education Association).

Z 881 C65x Bibl. — Dictionary Catalog of the Teacher's College Library, Columbia.
Vols. 1-36 with supplement. Useful for verification of entry as requested by Interlibrary Loan.

Z 6941 P44 Ref Index Table — Ulrich's International Directory of Periodicals.
Index and abstract information in addition to subscription data.

Z 6951 A97 Bibl. Index Table — Ayer Directory.
Covers newspapers, magazines, and trade publications. Annual.

IV. BIOGRAPHY

LA 2311 W45 Ref — Who's Who in American Education.
Format consistent with other Who's Who publications. Living educators of the United States and Canada.

LA 2311 D5 Ref Index Table — Directory of American Scholars.
Subject-oriented. Fields of study not covered are fine arts, architecture, and library science.

LA 2311 L4 Ref Index Table — Leaders' in Education.
Revised periodically. Eminent educators throughout the United States and Canada.

LA 2311 P72 Ref Index Table — Who's Who in American College and University Administration.
Presidents, deans, librarians, bursars and other top university officials. Selection based upon the U.S. Education Directory.

Z 720 A4U58 Ref — A Biographical Directory of Librarians in the United States.
Annual

V. ERIC

LB 1028 R4x Ref Index Table Microform

R.I.E. (formerly Research in Ed., now Resources in Education) ERIC or Educational Resources Information Center.
Through monthly issues of R.I.C., ERIC reports are indexed by author, title, and institution. Access to the document resumes and to the microfiche documents is by an "ED" accession number. Semi-annual and annual indexes are available but the document resume is only in the monthly issues. The ERIC reports are available only on microfiche, via the "ED" accession number and are located in MICROFORMS on Level Four. Computerized searches may be requested on a fee basis. Phone 965-3281 or see Mrs. Watrous at Circulation Service, Level Four, for further information.

LB 1028 U538x Ref Index Table

Thesaurus of ERIC Descriptors.
It is the authority for storing, searching, and the disseminating of educational information. Use as a guide to subject headings in ERIC-Research in Education indexes.

HOW TO USE ERIC

1. Establish subject heading by using the Thesaurus of ERIC Descriptors.

2. Consult annual index volumes using the ERIC descriptors.

3. Check the "ED" accession number in the abstract volume for that year for the document resume.

4. Read document resume to determine whether or not the ERIC report is of value to you.*

5. To obtain the full report (which covers only on microfiche) go to Microforms on Level Four. Use the "ED" accession number as the call number.

Z 5813 C8 Ref

C.I.J.E. (Current Index to Journals in Education).
Although an ERIC publication, the journals listed are not available on microfiche, but location and availability is through the Public Serials List. See entry on Page 8.

Exceptional Children Abstracts and other specific ERIC Indexes.
Discontinued because of a library policy not to subscribe to specific ERIC indexes inasmuch as ERIC Research in Education is the complete index to all ERIC microfiche.

VI. RESEARCH

General Information.

The researcher must check the literature, often to find a topic or to determine to what extent research has been accomplished to date. The following tools are basic, but it should be kept in mind that bibliographies of theses and dissertations in specialized fields have been prepared and are often available. Check the card catalog for these. Also professional journals in these specialized fields often publish lists of research completed in a given year as well as summaries of this research. Dissertations and theses prepared at ASU are listed in the subject catalog under the heading, "Dissertations, Academic, ASU and by College (Education, Business Administration, etc.) Circulating copies are available. Theses do not have a qualifying mark after date; dissertations have a small case "d" following the date, i.e., LD 179.15 date. Level Four and Archives.

*If "document not available from EDRS" is cited, or Ed number is followed by ✍, it means the document has not been reproduced on microfiche and is not included in our ERIC microfiche collection. Such items may be searched in the Public Card Catalog, Level Two, for availability through title, or author listings. Government publications listed as available through the Superintendent of Documents may be searched in the Monthly Catalog in Government Documents, Level Four.

Z
5811
M25
V. 1

Sources in Educational Research. Manheim, Theodore and others.

A useful guide to the literature. Overall organization is from the general to the specific; arrangement within the groups is by usage (those having the most potential listed first).

LB
15
E48
Ref and
Reserve

Encyclopedia of Educational Research.

Ten-year compilations of research in all aspects of education. A selective bibliography concludes each chapter. Latest ed. is in Reference, Level Two; additional copies are on Reserve, Level One.

LB
1028
T72x
Ref and
Reserve

Second Handbook of Research on Teaching.

A summary, critical analysis, and integration of teaching methods, instruments and media of teaching with teacher's personality and characteristics as related to research as the aim of this handbook.

QA 47M37 Sci Ref — Basic Mathematical, Statistical Tables for Psychology and Education.
Invaluable tool for the researcher.

Z 5055 U5A53 Ref Index Table — Dissertation Abstracts, Dissertation Abstracts International.
See ertry under INDEXES AND ABSTRACTS.

Z 5053 M3 Ref Index Tables — Master's Abstracts.
See entry under INDEXES AND ABSTRACTS.

LB 1028 D5 Ref — A Directory of Educational Research Agencies.
Sources of research, suggested use with EW (Educator's World), see entry under Selected Basic References, page 7.

Z 5811 R4 Ref — Research Studies in Education. Phi Delta Kappa.
Compiled by Mary Louise Lyda and others, includes research underway on a calendar-year basis as well as research completed. Cites page numbers to Dissertations Abstracts, Dissertations Abstracts, International for abstracts if available at time of publication. Annual.

Z 5816 I6M3 Ref — Masters' Theses in Education. Silvey, H. M., ed.
Yearly compilation.

LB 1028 R4x Index Table — Cooperative Research Monograph Series.
Published by the U.S. Office of Education as a cooperative project. 1966-date. Cooperative research projects, conference papers, special emphasis upon research development, stimulation, and understanding. Use Institution Index in ERIC, Research in Education to locate.

Gov Doc Level 4 — Research Relating to Children.
Published by the U.S. Children's Bureau and presently with ERIC Clearinghouse on Early Childhood Education.

LB 2842 N31185 Ref — Research Reports: National Education Association-Research Division.
Series of reports revised at intervals--some annually. Ranking of the States, Economic Status of Teachers, Pupil's Day in Court, Teacher's Day in Court, Salary Schedules ..., are a few of the titles.

LB 2369 C3 Ref — Form and Style in Thesis Writing. Campbell.
Manual with graphic illustrations of the most appropriate form for writer's purpose. How to relate tables and charts to context is included.

RESEARCH JOURNALS: Current Year in Current Periodical Service, Level One.

Educational Research Bulletin (L 11 E495)
*Journal of Educational Research (L 11 J75)
Journal of Experimental Education (L 11 J77)
*Research Quarterly (American Association of Health, Physical Education, Recreation) (GV 201 R4)
*Review of Educational Research (L 11 R35)
American Educational Research Journal (L 11 A66)
NEA (National Education Association) Research Bulletin.

*Microform editions also available.

RESEARCH METHODOLOGY:
There are usually a number of books on this topic on Reserve, Level One. Others may be located through use of the Public Card Catalog, Level Two.

INTERLIBRARY LOAN:
A service provided for the faculty member, researcher or student to obtain books, periodicals, and other materials not available in the University Library. For further information, consult I.L.L. staff, I.L.L., Level Two.

VII. STATISTICS

L 101 U657 Ref — Standard Education Almanac.
Ready reference and statistical guide to educational facts and figures.

LA 209.2 U47x Ref (desk) Gov Doc — Digest of Educational Statistics.
Annual publication of the U.S. Department of Health, Education, and Welfare. Check monthly catalog, for additional statistical information, in Government Documents, Level Four.

QA 47 M37 Ref — Basic Mathematical and Statistical Tables for Psychology and Education.
Invaluable for the researcher.

LB 2310 Y44 Ref — Yearbook of Higher Education.
See entry under Yearbooks.

LB 2842 N31185 Ref — Research Reports.
Prepared by the NEA (National Education Association - Research Division). Revised at intervals--some annually.

VIII. BOOK REVIEWS

Z 1219 C96 Ref Index Table — Book Review Digest.
Reviews of popular books on education--textbooks and the more scholarly books are usually not found.

Z 1035 C5 Ref — Choice.
Definitive book reviews, arranged according to discipline. Published by the Association of College and Research Libraries, ALA. Monthly with a cumulative index in the February issue. Text editions included.

L 11 E463 CPS Level 1 — Educational Studies (Charlottesville, Virginia).
Quarterly journal of book critics and reviews. Text editions included.

PROFESSIONAL JOURNALS IN EDUCATION
Book review sections or features usually carried by association journals and other professional periodicals. To locate, use Public Serials List. Current issues in Current Periodical Service.

NEWSLETTERS
If indexed, newsletters are in Current Periodical Service, Level One. When no longer current, copies are bound, cataloged and shelved in the stacks. Newsletters, not indexed, are in Curriculum Service, Level Four. Check Public Serials List by title for location.

IX. YEARBOOKS

L
101
U9E36
Ref

Education Yearbook.
Provides summary of major issues and events in all aspects of education in five sections: Issues in Education; The Year in Ed., Statistical Review; Bibliography of Educational Materials, and Reference Guides. Latest ed. in Ref. Previous eds. in stacks.

LB
5
N25
Ref

N.S.S.E. (National Society for the Study of Education) Yearbook.
Definitive titles indicating topic discussed published annually in two parts. Topics selected and prepared by society committee. Current edition in Reference.

LB
2804
A8

Association for Supervision and Curriculum Development Yearbook.
Specific studies in depth prepared by a yearbook committee. Titles vary as they reflect studies. Annual.

Z
5814
P8R93
Ref
Reserve

Mental Measurements Yearbook. Buros, Oscar, ed.
Critical reviews and sources of tests and books on measurement and testing. Reviews by authorities representing different points of view. See also new monography series, Personality Tests and Reviews and Reading Tests and Reviews. These and Tests in Print are indexes to tests.

LB
2157
A3N3

Association of Teacher Educators. Yearbook.
Formerly the Association of Student Teaching.
Yearly topic of interest and titles vary. Annotated bibliography is an integral part.

LB
2310
Y44
Ref

Yearbook of Higher Education.
Statistics, directories of regional agencies, colleges and universities, state departments of education, etc.

L
101
G8Y4

World Yearbook of Education.
Distinctive titles which reflect contents.
Selective problems and issues of higher education in the world.

L
101
A2A63
Ref

International Yearbook of Education.
Traces the development of education in 87 countries during the preceding year. Annual. Only current edition in Reference.

LB
2514
Y412

Yearbook of School Law.
Reviews legal decisions and cases of current interest.
Annual.

X. MISCELLANEOUS

LB
15
M5

Cyclopedia of Education. Monroe, Paul, ed.
Scholarly presentation, world view of education. Though dated (1911-1913) it is recommended for its historical and biographical materials.

L
11
E34x
CPS

Education Daily.
An independent daily newsservice with quarterly index to facilitate its use. Invaluable for news items often difficult to locate; for current speeches and announcements of current happenings.

LB
2523
A4x

Public School Law, Cases and Materials. Alexander, Kern.
Integrates legal concepts with structural organizational patterns in Public Schools.

LB
2301
A484

Current Issues in Higher Education.
Annual. Title varies. Formerly published as National Conference on Higher Education.

LB
1043
A817
Ref

Audio-Visual Marketplace.
Guide to media, distributors, producers, equipment, etc.

LB
1044
Z9C4x
Ref

Educational Films. Central Arizona Film Cooperative.
Listings of films available at the Audio-Visual Center, A.S.U. (Matthews Hall).

LB
2338
2S3x

Scholarships, Fellowships, and Loans. Bellman Publishers.
Issued monthly--current copies in Current Periodical Service, Level One.

Free, Inexpensive Materials for the Classroom Teacher:
Several catalogs to pamphlets, booklets, films, filmstrips, tapes and transparencies available in Curriculum Service, Level Four. Others available by checking by title or author in Public Card Catalog.

VERTICAL OR PAMPHLET FILE:
Educational brochures, pamphlets, news clippings of Arizona Schools, are collected and may be borrowed from Curriculum Service, Level Four. Subject headings are based upon those used by Education Index. NEA, AAPHER, and ACEI publications and newsletters are a part of this file.

COLLEGE CATALOGS:
Located in Reference, Level Two.

MICROFORM SERVICE:
Located in NE of building on Level Four, will be found educational non-book media with access to it provided by the Public Card Catalog; the Public Serials List for periodicals or serials in microform; or through indices such as ERIC's Research in Education. Audio recordings are also included.

MAP SERVICE:
Located in SE of building on Level Four, will be found maps--current, historical, and typographical. A computerized listing or index is available at the service.

GOVERNMENT DOCUMENTS:
On Level Four, Government Documents can provide information as to current research in education on a national level; publications of the National Office of Education, the HEW, and other agencies; as well as congressional hearings, etc. The monthly catalog, and other indices to their microform collection are available at the service.

XI. CURRICULUM SERVICE

Located in north central part of Level Four, Curriculum Media has its own card catalog to the collection. There are author, title, and subject files as well as provision for subject cards representing textbooks and curriculum guides (courses of study, etc.) An information file is maintained for "hard to find" items not easily identified because of acronym, series, or popular name.

The Curriculum Collection contains:

ELEMENTARY AND SECONDARY TEXTBOOKS, arranged by subject, then alphabetically by publisher. Shelves are numbered and subject classification listed at the end of each stack. Circulation is on limited basis (class presentation, etc.) from service desk, Level Four. Teacher's manuals or guides to textbooks, workbooks, etc. are restricted to student teachers and must be requested at Curriculum service desk.

SUPPLEMENTARY TEXTS, hardcover and paperback, are shelved with the text and are labeled "TEXT-SUPP". The Children's Literature collection may be used as supplementary text material also. Circulation restricted to 1 week.

CURRICULUM GUIDES or publications of Boards of Education of Public School Systems throughout the U.S. are available. These include courses of study, resource and teaching units, etc. Arrangement is by subject, and then alphabetically by state. They are kept in the yellow and blue cabinets A-G in Curriculum Service. Circulation is permitted of second copy only. Additional curriculum materials are available on microfiche; use index, Curriculum Materials Clearinghouse (available on Index Table, Ref, Level Two), for access to the microfile of 260 instructional units, and to obtain the CB accession number as the call number. There is also an index to New York Curriculum Materials on Microfiche on the Index Table, Reference, Level Two.)

TEACHING AIDS--games, recordings, charts, demonstration kits, programmed learning kits are available. When designed to accompany a specific text, aids are shelved with the texts whenever possible. When not possible, a block of wood indicates what item and it may be requested at the Curriculum service desk. These items circulate for 1 week and are checked out on loan from the Curriculum service desk.

VERTICAL OR PAMPHLET FILE
See entry under MISCELLANEOUS.

PICTURE FILE
Pictures are available for circulation.

CURRICULUM REFERENCE:

Z
5813
A51
Curr.

El-Hi Textbooks in Print, a Guide to Availability of Instructional Media.
Purchase information of texts and of teaching aids, AV media, recording, etc., pertinent to a specific text or series listed.

Croft Services - - Index available:
"Professional Growth" (Models for teaching) series for teachers. Helpful suggestions and creative ideas from practicing teachers in all areas of study on a grade level basis.

"Education Summary" Monthly survey of what's happening in Education - - general items of interest.

"Curriculum Trends" Innovations in curriculum development.

Encyclopedias, etc.

Above and Beyond
Childcraft
Comptons
Compton Pre-Encyclopedia
Encyclopedia Britannica Jr.
Encyclopedia International
Enciclopedia Barsa
Merit Students Encyclopedia
The New Book of Knowledge
World Book Encyclopedia and Annuals
World Book Science Year
World Book Atlas
World Book Dictionary

Publisher's Catalogs:

Audio-Visual
Children's Books
Recordings
School Supplies and Texts

CHILDREN"S LITERATURE:

Anthologies and examples of children's books suitable for curriculum support or enrichment - - fiction and non-fiction. Caldecott and Newbery award books, non-circulating and circulating copies. Card catalog on Level Four is guide to this collection - - not included in books cataloged and indexed in card catalog on Level Two, except for title catalog which is incomplete. Books about children's literature or critical analysis, bibliographies, are available only through card catalog, Level Two. Use both catalogs for complete coverage of children's literature.

Selected Bibliography on Children's Literature:

Z 1037 A1C482 Curr Serv — Children's Books in Print. Author, Title, and Illustrator Index.

Z 1037 A1C482x Curr Serv — Subject Guide to Books in Print. A subject index with over 7,000 categories.

Z 1037 W6 Curr Serv — Children's Catalog. Author, Title and Subject guide. Annual supplements. Full bibliographic information given.

Z 1037 W765 Curr Serv — Junior High School Catalog. Author, Title, and Subject guide.

Z 1037 A1H35 Ref — Senior High School Catalog.
Author, Title and Subject guide.

Z 1037 A1H35 Ref — Children's Literature
A guide to Reference Sources. 1 volume plus supplement.

Z 1037 P37 Ref — The World of Children's Literature.
Arranged by country with information given concerning children's books. Bibliography.

PN 452 D6 Ref — The Who's Who of Children's Literature.
Biographical information on children's authors in English and American Literature.

Z 1037 A1S84 — The Best in Children's Books.
Covers period 1966-1972, annotated.

Z 1035 A13M5 — Newbery Medal Books, 1922-1955 (Vol. 1)
List of award winners and their acceptance speeches.

Z 1035 — Caldecott Medal Books, 1938-1957 (Vol. 2)
List of award winners and their acceptance speeches.

Z 1037 A1A15 — Horn Book Magazine.
Current information about books and their authors.

PN 1023 B72 Ref — Index to Poetry for Children and Young People.
Author, Title, 1st line entries, and subject guide.
Covers period 1964-1969.

Z 1037 A834 — Children's Reading and the 1970's.
Statistics and current interest trends.

Z 1037 A834 — Issues in Book Selection.
Articles from School Library Journal on Book Selection policies.

Z 1037 A1G49 — Introducing Books...
How to give a book talk.

Z 1037 B3x — The Black Experience in Children's Books.
Bibliography of Black Literature.